

۱۰۷

€ ??€ ??/? 0? ?0 ?DArialngsRomanT?T?|. 軟!!●?0軟!!??↓+?D媒S0alngsRomanT?T?|. 軟!!●?0軟!!??  
? DTimes New RomanT?T?|. 軟!!●?0軟!!??↑0?DWingdingsRomanT?T?|. 軟!!●?0軟!!??↓\_?□€@? □.●? ●↓□ ↓@?n  
?" d d@ 『 ↑』 『 』 @\_@\_ | ` ` | € € ? ? 饒一?%R  
! " ?? ? 呕?+?『 膽 』 □□□□□@▲?□□□□+▼?8? €?¶□  
€ ?3 旗蚌蘋;?竟蘋;『 ?g? ?4BdBd0;鮪!!●?0? (『 p? p? p? @ 『 ?h? 』 ▼!!『 k凡  
gracious hospitality ck \_€愾? official invitation 轉~樓徑S look back on U\ g\*geg look ahead/ look  
into the future g T in closing ?\$ P P ? 6 ? ? ? Sample  
Sentences? ? ??xQ媯嫗錄 1. b?a Pdk:g 0 錘h?b靄錘h塙V剗hQS0 bXT 鳶◀b靄NS?N剗趨→c  
€愾? h?y w趨剗"?a 0 On the behalf of all the members of my mission, I would like to take this  
opportunity to express our sincere thanks to our host for their earnest invitation. 2. 吏(W ◀b a隸  
OW ^, {尋AS尋J\ N齎異?eT€遶'Y 0\_U^ 0 Now, I have the pleasure to declare the 22nd Universal  
Postal Congress open. 3. b坛c儀^OW錘h?N齎?e衆香箇◀l Teg脈T€ T嬌齎剗錘h塙Vh?y韓前剗"k鳩`0 I have  
the honor to express this warm welcome on behalf of the Chinese Government and people to the  
delegation from the United Kingdom. ?8 ? P

1

?R 2 P# ? ? ? Sample

Sentences? ? ? 4. b(?T TMOh?yg轉前剉"k鴟� I would like to extend my warmest welcome to all of you. 5. b幣]y' Y 0 W醬十b娘「 I wish the conference a complete success! ?d , \* ?6 < ) ? ? ? Sentences Summary? ?

? Beginning It is with great pleasure that I & I have the great pleasure to & It gives pleasure to & I have the honor to extend& on behalf of & our welcome to the& Allow me to our warm welcome and cordial greetings to our distinguished guests coming from afar. We are all and honored to receive such a group of distinguished entrepreneurs. This is also a very memorable occasion for me personally. ?. ? ? ? ? ? ? Sentences Summary?

? ? ?p Today we are especially pleased and happy to receive the delegation led by& We assemble here today with great elation to welcome& We are happy to celebrate this glorious festival together with& We are very much honored and pleased to give a banquet this evening in honor of& and the other distinguished guests from& who have come to visit & at the invitation of & . Your presence adds much to our festive joy. With great elation and pleasure, we& . With profound and amicable sentiments for your people, we& . I am glad to have the honor of introducing our guest & ?

Ending I wish to express my heartfelt thanks to you. Thank you so much for& in spite of your busy schedule. And that concludes my speech. I'd like to end/conclude my speech. Thank you for your attention. Hope to see each other again soon. Wish you all the best in your visit/tour. Wish your visit a complete success. ?Z7 Z Z6 Z Z Z ; ? ? \*Class Performing 鐉`X聸`N? ? ? ?I Decoding—Notes Taking ¶{聳聳}I Listen to the

二. Listening--Decoding Notes Taking 听录音  
recordings of Texts . Try to catch the main ideas of the speech. Note down the key points while you are listening. Then tell the main ideas of the speech with the help of your notes. II. Memorizing--Story Retelling 埃娥 Y饅 Listen to the recordings of Texts again. Try to catch more details and improve your notes. Then retell the speech in your own words with the help of your notes. III. Encoding--Message Reconstructing 醉o`蛻鬋 Listen to the recordings of Texts paragraph by paragraph. Take notes when necessary and start interpreting during the pauses. ?!

Z Z' Z Z, Z Z & + ?  
H ? ? ? Techniques Introduction?, " ? ? ?p I Short-term  
Preparation 複MR 英●Y II Language Preparation?, 8 8 ?\$ ? ? ? 8 Short-  
term Preparation 複MR 英●Y ?↑? ?↑? ?↑? ?↑? x What to Prepare? 1. Meeting Documents 2. A



餳? ?↓( ?€卅?↑?↓?□?□?+?□?□?+?□?+??+?□?+???□?+???□?+??  
餬?↓?v NS 懂 V host country ^& & \_U^ declare & & open ?@ABCDEF? HIJKLMNOP? PQRSTUV?  
YZ[\]^? ? a?

4 岦d汝?嗞?? Current User  
G PowerPoint Document(

```
Root Entry  
W SummaryInformation()  
]|DocumentSummaryInformation8
```

0